



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

205 W. LIVINGSTON RD., HIGHLAND, MI 48357

REGULAR BOARD MEETING – Waterford Township, 3rd Floor conference room, 5200 Civic Center Dr,
Waterford. **December 2, 2020 at 9:30 am**

AGENDA-updated 12/1/2020

PRESENTER

ACTION

1. Call to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Approval of Consent Agenda
 - a. Nov 5 Board Meeting Minutes
 - b. List of November Expenses
 - c. Updated Profit & Loss Report W/Budget comparison
 - d. November 2020 Bank Statement
6. Public Comment
7. Director Report & Monthly Rider Stats
8. Old Business
 - a. MCCC Contracts for FY 2021: received, signed and returned to SMART 11-13-2020.
 - b. Amendments to Interlocal Contracts for WOTA to reimburse townships for annual vehicle insurance annually in February* - ready for signatures.
 - c. Employee Manual update, Mark reviewed, board approval needed.
 - d. Marketing Policy, Mark prepared, board approval needed.
 - e. "Oakland Together Non-Profit COVID-19 Economic Impact Grant" submission sent 11-19-2020; showing potential WOTA COVID-19 loss/added expenses of \$137,658.00.
 - f. Biz cards for all board members & Marketing.
 - g. Funds sitting in Highland over \$40,000: received from CWL and 5310 Grant (paid out aka: 501(c)3 RWP)?
9. New Business
 - a. Approval of 2021 closed holidays and board meeting schedule.
 - b. Audit proposal: Article VII, K "An audit shall be conducted annually and to the extent possible, legal, and economical, may be done in conjunction with audits of the Parties."
 - i. Plante-Moran: \$14,000; even after C. Hamill pre-audit preps.
 - ii. Rehmann (audits Highland Haven complex): spoke to for quote.
 - iii. Berdernitz, Wagner & Co. PC (audits Highland Library @\$6k): emailed for quote.
10. Board Member Commentary/Discussion
11. Next Meeting Date
 - a. **9:00am Wednesday, January 20, 2021 at WOTA Office, 205 W. Livingston Rd, Highland.**
12. Adjournment



(248) 887-4979

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