



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

205 W. LIVINGSTON RD., HIGHLAND, MI 48357

BOARD MEETING – Waterford 5200 Civic Center Drive
September 15, 2021 at 8:00 am -

AGENDA

PRESENTER

ACTION

1. Call to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Approval of Consent Agenda
 - a. August 17, 2021 Special Board Meeting Minutes
 - b. List of August Expenses & new tablets
 - c. August Bank Statement & Reconciliation
6. Public Comment
7. Director Report & Monthly Rider Stats: Bi-monthly ridership status report by community
8. Old Business
 - a. Pre-order Ford vans at 2018 rates NLT Sept. 15, 2021, no pay until delivered: estimate January 2023; order form and intent to purchase letter sent out 9.3.2021-Mark reviewing.
 - b. Verify parking of new vehicles:
 - i. 2-3 Walled Lake (City DPW) pending Chelsea
 - ii. 5 – Waterford (Township DPW) pending Gary (need box or place to keep tablets protected from weather)
 - iii. 3 – White Lake (Municipal Lot) confirmed by RK.
 - c. Purchased vehicle update.
 - d. By-Laws for Ride with Pride (Mark).
 - e. Capitalization policy, Resolution.
 - f. On-board camera proposals – still working on, move to November meeting.
 - g. Using WOTA vehicles for community events and others: Dublin Center requesting.
9. New Business
 - a. MDOT Digital Signature Certificate verification, suggest Kim Viener as director, since she will be working with the project manager and others from MDOT, Resolution.
 - b. MDOT Transit Agency Procurement Policy, Resolution.
 - c. More MPTA training in October for Director:
 - i. Fundamentals of Transit Management, Oct. 5-6 in Mt. Pleasant, training, breakfast & lunch included; lodging is \$85/night Oct. 4-6, plus mileage and dinner. The 3rd night is requested for:
 - ii. Dispatcher Training Oct. 7 in Mt. Pleasant.
 - iii. Advanced Fundamentals of Transit Management October 19-20, will be a 2-day in Mt. Pleasant with the same terms.

- d. Oakland County one of 5 Urbanized Counties in Michigan (with over 400,000 residents makes OC communities/services ineligible for Rural Task Force (RTF) Funds.) What can you Township Supervisors and City Officials do to change this? Need a face-to-face with Kirk Stuedel, OC Director of Transportation.

10. Budget: 2022 Proposed Budget – Finalize and approve.

11. Board Member Commentary/Discussion

12. Next Meeting Date

- a. Next scheduled meeting is **9 am, November 17, 2021** at WOTA Offices, 205 W. Livingston Rd, Highland. And our last meeting for 2021 is December 15 in White Lake.

13. Adjournment