



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

205 W. LIVINGSTON RD., HIGHLAND, MI 48357

BOARD MEETING – December 15, 2021 at 9:00 am – **** (CHANGE)** Township Hall Building, 7525 Highland Rd, White Lake

AGENDA

PRESENTER

ACTION

1. Call to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Approval of Consent Agenda
 - a. Nov. 17, 2021 Board Meeting Minutes
 - b. List of November Expenses
 - c. November Bank Statement & Reconciliation
6. Public Comment
7. Director Report & Monthly Rider Stats: ridership status report by community
8. Old Business
 - a. Purchased vehicle updates, pending plates -- RK.
 - b. Oakland County one of 5 Urbanized Counties in Michigan (with over 400,000 residents makes OC communities/services ineligible for Rural Task Force (RTF) Funds.) What can you Township Supervisors and City Officials do to change this? SEMCOG? RTA? SMART? MDOT?
 - c. Grants and RTA/SMART support: NEED 5311 Rural and/or 5307 Urban Formulary Grants, open now. Elected officials need to speak out for WOTA funding, grants, LBO, etc. Next step? *(Include Kim at meetings/on calls)*. Need MDOT assistance to prepare everything for submission NLT Feb. 1, 2022.
 - d. Cameras and other safety issues update: Carl Buchner, Safety Vision, quotes.
 - e. SEMCOG – TIP (Transportation Improvement Program) update: Need a SEMCOG contact.
 - f. CARES Act added funding usage (see attached worksheet).
 - g. Budget Amendments
9. New Business
 - a. Resolution to implement updated board requirements, meetings and reporting procedures.
 - b. With the retirement of our Maintenance Coordinator Driver we are developing a position: Maintenance Operations Manager, who will oversee the maintenance of WOTA vehicles and coordinate between drivers and dispatch. The MO is working on a Vehicle Maintenance Plan, based on MDOT & FTA requirements, for future resolution to implement. Which will be ready by the January Board Meeting.
10. Budget: 2022 Proposed Budget – Finalize and approve
 - a. Funds still due in for 2021.
 - b. January 2, will be sending out invoices for all Townships to submit annual allocation to WOTA, with reminder of vehicle insurance.

11. Board Member Commentary/Discussion

12. Next Meeting Date

- a. Next scheduled meeting is **9 am, Tuesday, January 11, 2022** at WOTA Office, 205 W. Livingston Rd, Highland, 248-887-4979.

13. Adjournment: Merry Christmas & Happy New Year!