



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

205 W. LIVINGSTON RD., HIGHLAND, MI 48357

BOARD MEETING – January 11, 2022 at 9:00 am – WOTA Office, 205 W. Livingston Rd, Highland, MI 48357

AGENDA

PRESENTER

ACTION

1. Call to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Approval of Consent Agenda
 - a. Dec. 15, 2021 Board Meeting Minutes
 - b. List of December Expenses: *revised & handed out*
 - c. December Bank Statement & Reconciliation
 - d. Rider/Bus Stats
6. Public Comment
7. Director Report & Monthly Rider Stats: ridership status report by community
8. Old Business
 - a. Purchased vehicle updates, pending plates. Plates have now been received.
 - b. Oakland County one of 5 Urbanized Counties in Michigan (with over 400,000 residents makes OC communities/services ineligible for Rural Task Force (RTF) Funds.) What can you Township Supervisors and City Officials do to change this? SEMCOG? RTA? SMART? MDOT? **RK, GW, RH any status updates?**
 - c. Grants and RTA/SMART support: NEED 5311 Rural and/or 5307 Urban Formulary Grants, open now. **Madonna to assist with submission of 5311 and contacting RTA for 5307 assistance.**
 - d. Budget Amendments & journal entries: balance sheet and P&L to present—Liz.
 - e. Sign 3-year contract with our auditor with new rates: our initial amount was \$7,300 for first year establishment; subsequent years will be billed at \$5,100/5,200/5,300 (barring any unexpected major changes). The budget will be amended to reflect the change in cost.
9. New Business
 - a. Employees and COVID/TSA/CDC Guidelines: What responsibility will WOTA accept regarding the ever-changing guidelines? Latest by CDC says if you come in contact with someone you must quarantine for 5 days with/out symptoms and with/out testing. What about their pay? The treasury department was reimbursing for people out COVID related, that ended September 2021 and we are still owed for 3 employees the end of summer. So, do we pay employees? Only for COVID or all illnesses? For how long and how many times within year? The first week back we had 4 employees out: 2 FT, 2 PT: the equivalent of \$2,340 in just salary.
 - b. WOTA is looking for Sponsors for the back side of our owned vehicles. 5 of 18 spots are taken, cost is \$1,000 +1-time set-up cost for 2-year promo period.
10. Budget: January 4 invoices went out for all Townships to submit annual allocation to WOTA.
11. Board Member Commentary/Discussion
12. Next Meeting Date
 - a. Next scheduled meeting is **9 am, Tuesday, Feb. 8, 2022** at White Lake Offices (address TBD).
13. Adjournment: