



# WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

205 W. LIVINGSTON RD., HIGHLAND, MI 48357

**MINUTES** of BOARD MEETING – **February 8, 2022 at 9:00 am** – White Lake Annex, White Lake Township.

<b>AGENDA</b>	<b>PRESENTER</b>	<b>ACTION</b>
1. Call to Order	<i>9:09 RKowall</i>	
2. Pledge of Allegiance		
3. Roll: Rik Kowall, Chelsea Pesta, Gary Wall, Kathy Plafchan, Rick Hamill, Anne McCarter, Kim Viener. Also Liz Cantu, Kelly Lang, Hana Jaquay, Scott Schrader and Mark Koerner (via zoom) WOTA attorney.		
4. Approval of Agenda	<i>GWall Motion/RKowall Approve: YAY all</i>	
5. Approval of Consent Agenda	<i>RHamill Motion/GWall Approve: YAY all</i>	
a. Jan. 11, 2022 Board Meeting Minutes		
b. List of January Expenses (w/2021 paid in Jan)		
c. January Bank Statement		
d. P&L and Balance Sheet		
e. Rider/Bus Stats		
6. Public Comment: <i>RKowall stated there were 53 notes on the township's FB page complimenting WOTA for running during the storm from last week; nothing negative.</i>		
7. Director Report: <i>verbal review.</i>		
8. Old Business		
a. 2021 funds still outstanding:		<i>Received 2022</i>
Waterford CDBG: Jul-Sep & Oct-Dec – all data submitted	\$ 27,356.50	
MC: Pending SMART contracts	\$ 91,335.25	<i>26,044.00 1.24</i>
SS: All due, pending SMART	\$ 23,946.86	
CWL: Apr-June, Jul-Sep & Oct-Dec – pending SMART	<u>\$103,761.75</u>	<u><i>38,822.00 1.24</i></u>
	<b>TOTAL</b>	<b><i>\$277,059.50 64,886.00</i></b>
b. Jan. 4 invoices went out for all Townships to submit annual allocation to WOTA, need ASAP; received White Lake. Need vehicle insurance invoice from Waterford. <i>Pending Highland &amp; Waterford payments.</i>		
c. PTO for part-time drivers to use in lieu of time off due to COVID. <i>Propose to allow expenditure out of CARES Act funds for PT employees, allowing up to 40 hours; compensatable through June 30, 2022, not to exceed total payout (taxes included) of \$27,000. RKowall Motion/Gwall Approve; all Yays except CWL (CPesta) was Nay.</i>		
9. New Business		
a. WOTA is looking for sponsors for the back side of our owned vehicles. <i>Supervisors to reach out to potential community sponsors.</i>		
b. New RAISE Grant: Rebuilding America Infrastructure with Sustainability and Equity Grant Program coincides with the Justice40 Initiative. <i>KViener to provide presentation packet outlining plan and funding requirements.</i>		
c. WOTA shuttle 33273. <i>To be used as retention vehicle.</i>		
d. Closed Session: 2-year board review of Director. <i>10:18 dismissed/10:50 dismissed, back to regular session. Tabled to next month.</i>		

10. Board Member Commentary/Discussion ACTION ITEMS:

- a. Banned Ridership Guidelines define*
- b. About Town fundraiser for supervisors to promote WOTA.*
- c. Petition SMART to allow mock-up of a vehicle to promote community identity.*
- d. MKoerner to send lined-out changes for intergovernmental amendment.*

11. Next Meeting Date

- a. Next scheduled meeting is **9 am, Tuesday, March 8, 2022** at WOTA Office, 205 W. Livingston Rd, Highland.

12. Adjournment:

*10:58am RKowall Motion/AMcCarter Approve: YAY all*