



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

205 W. LIVINGSTON RD., HIGHLAND, MI 48357

MINUTES of BOARD MEETING – July 12, 2022 at 9:00 am – City of Walled Lake, 1499 E. West Maple Road.

AGENDA	PRESENTER	ACTION
1. Call to Order	9:04 am RKowall	
2. Pledge of Allegiance		
3. Roll:	KViener, AMcCarter, GWall, RKowall, SSchrader, HJaquays, RHamill. Also AGrzymkowski. Absent: KPlafchan.	
4. Approval of Agenda	GWall motion/HJ approve; ALL YAY	
5. Approval of Consent Agenda	HJaquays motion/GWall approve; ALL YAY	
a. May 10, 2022 Board Meeting Minutes		
b. List of May-June Expenses		
c. May-June Bank Statements & Reconciliation Reports		
d. Quarterly P&L and Balance Sheet		
e. Rider Stats		
6. Public Comment	N/A	
7. Director Report	Presented	
8. Old Business		
a. FY2022 SMART funds outstanding, thru 6.30.22:	TOTAL	\$68,556.75
b. Adopt First Amendment of 196 Authority Agreement, pending communities' board/council approvals. <i>Highland only community to approve as of date; others to approve by Aug meeting.</i>		
c. Last Chance Agreement, <i>pending MKoerner.</i>		
d. Cameras:		
		<i>RKowall motion: to approve WO 63130 from Safety Vision for the purchase and installation of cameras in the amount of \$26,412.00 on the 17 WOTA vehicle fleet as soon as it can be arranged. GWall approve; RHamill Yay; HJaquays Yay; AMcCarter Yay; RKowall Yay; GWall Yay.</i>
e. Everyone should have the 2021 Audit.		
9. New Business		
a. Tickets changed to punch cards following June 13 training.		
b. OCPTA/OC/SMART Transit Workgroup.		
c. New Policies and Procedures recommended/required by FTA/DOT (more to come):		
i. Title VI		
ii. Service Animals		
iii. Portable oxygen		
iv. ADA Complaints		
v. Denial of Service Policy (WOTA).		
		<i>RKowall motion: to approve Title VI, Service Animals, Portable Oxygen, ADA Complaints; and to approve in part Denial of</i>

Service Policy pending Last Chance Agreement Letter to complete. RHamill approve: ALL YAY.

- d. Submitted updated info to Madonna for MYSMART site re: CWL services. Asked about opt-outs not listed in Community Services on MYSMART. *Per SMART's Beth: Opt-out communities will NOT be included in the Community Services section of the MySMART website, SMART policy.*
- e. Proposed contract for maintenance services through HVS-needs revisioning; also checking out C.A.R.S. Inc. auto repair for service on the buses.
- f. Amy & I will be attending the MPTA Conference at Crystal Mountain this year, Aug. 22-24.

10. Board Member Commentary/Discussion: *GWall stated he has received rave reviews on the bus program, Keep up the great work! All concurred they get the same.*

11. Next Meeting Date

- a. Next scheduled meeting is 1st Budget Meeting **9 am, Tuesday, August 9, 2022**, at the WOTA Office, 205 W Livingston Rd, Highland, MI 48357.
- b. Meeting for Sept. 13 (*RHamill will be out-of-town*) is currently scheduled for White Lake, that needs to be changed to WOTA and the meeting for Oct. 11 will be moved to White Lake.

12. Adjournment

10:10 am RKowall motion/RHamill approve; ALL Yay.