



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

205 W. LIVINGSTON RD., HIGHLAND, MI 48357

MINUTES of BOARD MEETING – Sept. 13, 2022 at 9:00 am – WOTA Office, 205 W. Livingston Rd, Highland.

AGENDA

	PRESENTER	ACTION
1. Call to Order	9:05 RKowall	
2. Pledge of Allegiance		
3. Roll	RKowall, Gwall, KPlafchan, HJaquays, AMcCarter, KViener, MKoerner (joined by zoom); Also AGrzymkowski, CPesta & AFrasca; Absent RHamill.	
4. Approval of Agenda	RKowall motion/Gwall Support; YAY – All. Motion Passed	
5. Approval of Consent Agenda	GWall motion/HJaquays Support; YAY – All. Motion Passed	
a. August 9, 2022 Board Meeting Minutes		
b. List of August Expenses		
c. August Bank Statements & Reconciliation Reports		
d. August P&L and Balance Sheet		
e. Rider Stats		
6. Public Comment		
7. Director Report		

*Motion: RKowall motioned to move 9f up to utilize available legal counsel/GWall support.
YAY – All, Motion Passed*

9 (f). Legal update from MKoerner regarding MMRMA and Ford v. WOTA.

8. Old Business

- | | | |
|---|----------------------|---------------------|
| a. SMART contracted CARES funds outstanding, since 7.8.22: | TOTAL | \$ 91,072.58 |
| i. Will be requesting remainder of \$448,868.00 due us 10.1.22 | | \$246,453.99 |
| b. SMART Specialized Services funds outstanding, since 1.1.22: | TOTAL | \$ 54,606.00 |
| | DUE FROM SMART FY22: | \$392,132.57 |
| c. Adopt First Amendment of 196 Authority Agreement, pending communities' board/council approvals; Highland and Waterford held meetings prior; Walled Lake Council passed, and documentation will be forwarded to WOTA; still pending White Lake. | | |
| d. Proposed contract for maintenance services through HVS | | |
| <i>Motion: GWall motioned to approve contract to use Huron Valley Schools' garage for servicing WOTA vehicles and approve contract for services to begin Oct. 1, 2022/RKowall support.</i> | | |
| <i>YAY – All. Motion Passed</i> | | |
| e. 3 vehicles now at SMART: | | |
| i. 31094 -- rusted fuel lines | | |
| ii. 31093 – 3x for regen in 3 mo, cannot get it to regen after told it was ready | | |
| iii. 35107 – regen (CWL) | | |

9. New Business

- a. Purchase of 3 2018 Ford Transits: voted by email:

Motion: RHamill motioned: "To approve by proxy vote the purchase of 3 2018 used Ford Transit vans: \$27,000, \$31,500 and \$33,000 for a total of \$91,500." RKowall Support GWall – Yes; RHamill – Yes; RKowall – Yes; KPlafchan – Yes; HJaquays – no vote; AMcCarter – no vote. Motion Passed

- b. Amend vehicle insurance through NIA: **\$1906 per vehicle (\$5718.00 per NIA quote)**

Motion: GWall motioned to approve amended budget to support newly purchased vehicles/RKowall support.

YAY – RKowall, GWall, KPlafchan, AMcCarter

NO – HJaquays. Motion Passed

- c. Amend fuel budget to: **\$NO NEED TO AMEND AT THIS TIME.**

- d. WOTA/MDOT Maintenance Policy (included with packet):

Motion: GWall motioned to approve/RKowall support.

YAY – All. Motion Passed

- e. MUST get NEW COPIER SOONER than LATER! (included in packet)

- i. Purchase: \$4,351.48:

Motion: RKowall motioned to approve purchase contingent upon another comparison quote and subject to MITN pricing, if it can be obtained within 30 days, otherwise purchase at quoted price from Applied Innovation/GWall support.

YAY – All. Motion Passed

- ii. Lease: \$148.79/mo x 60 = \$8,927.40

- f. Moved up in the Agenda: MMRMA insurance claims and WOTA liability coverage, update contracts. (MKoerner to update re: WOTA-Ford)

- g. SMART TAM Plan, per FTA

Motion: RKowall motioned to approve WOTA-owned vehicles being included in SMART TAM Plan per FTA requirements as long as vehicles remain property of WOTA/GWall support;

YAY – All. Motion Passed

10. Board Member Commentary/Discussion:

- a. *AMcCarter directed comments regarding the OC Transit Millage and inquired about the pursuit of funding opportunities*

11. Budget: Day 2 (includes move to Highland FD until permanent home can be found/purchased). Budget meeting was tabled to next month.

- a. Proposed WOTA budget

- b. Proposed millage budget (\$2m+, less townships' GFs)

12. Next Meeting Date

- a. Next scheduled meeting is **9 am, Tuesday, Oct. 11, 2022**, at White Lake Township (TBD)

13. Adjournment

10:35

Motion: RKowall motion/GWall support; YAY – All. Motion Passed