



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

250 W. LIVINGSTON RD., HIGHLAND, MI 48357

MINUTES of BOARD MEETING – January 17, 2023 at 9:00 am – WOTA’s NEW Office at **250 W. Livingston Rd**, Highland

AGENDA

PRESENTER

ACTION

1. Call to Order 9:01 am
2. Pledge of Allegiance
3. Roll
Board Members: RHamill, ASwanson, RKowall, KPlafchen, AMcCarter (left early), HJaquays, KViener
 - a. Absent - None
 - b. Others in attendance – MKoerner, **AGrzymkowski, CPesta, SSchrader**
4. Approval of Agenda: Motion to Approve - RKowall, Second – RHamill. All in favor
5. Approval of Consent Agenda: Motion to Approve - RKowall, Second – ASwanson. All in favor
 - a. Dec. 13, 2022, Board Meeting Minutes
 - b. List of December Expenses
 - c. December Bank Statement & Reconciliation Report
 - d. December P&L and Balance Sheet
 - e. Final Amendment to 2022 Budget as approved
 - f. Status Quo 2023 Budget as approved
 - g. Ridership totals year end.
6. Public Comment (not pertaining to Agenda items). None
7. Director Report
 - a. Lighting in White Lake lot continues to be an issue. RKowall working on it. Tablets are in a heated area – RKowall investigating, working on DPW with snow removal. May move vehicles up the hill further.
 - b. OC Transit Millage – contract sitting with legal: Board reviewed contract and appendices. Legal will take the lead with county’s representation. Director will continue to work with Oakland County.
 - c. Legal Updates – MKoener updated the Board on Ford vs. WOTA.
 - d. HR Updates – HR update and discussion on working collaboratively with OPC and NOTA on their policies.
 - e. Grants – 2 grants available: SEMCOG carbon reduction grant & FTA RAISE Grant.
 - f. Marketing Updates
 - i. 1-page newsletter going out to all current riders (active within last 6 months).
 - g. Financial Updates
 - i. Update on funding through SMART.
 - h. Operations Updates
 - i. Vehicle operating issues.
8. Old Business
 - a. Standardization of Meetings for 2023, per Roberts Rules/Open Meetings Act, working on
 - i. Discussion surrounding the make-up of the Board.

ii. Discussion surrounding WOTA Authority.

9. New Business

- a. Policy needed for belligerent riders, working on.
- b. Proposal: Move that effective Feb 1, 2023, fares change to \$2 each stop for all communities – *RHamill*, Second: *RKowall*, Vote: Yes, *RHamill*, *ASwanson*, *RKowall*, *KPlafchen*. No, *HJaquays*; motion passed.
- c. Motion to adopt the EXHIBIT X WOTA Scope of Services with a budget of \$4,688,500.00. *RKowall*, Second: *RHamill*, Vote: Yes, *RHamill*, *ASwanson*, *RKowall*, *KPlafchen*. No, *HJaquays*; motion passed.
- d. *MKoener* will reach out to the OC attorney's regarding the contract. *KViener* will call special meeting to approve contract when legal is finalized, prior to next scheduled WOTA board meeting.

10. Budget:

- a. Revised expansion proposal for OC Transit Millage (*addressed in New Business c*).

11. Public Comment (pertaining to Agenda items): *None*

12. Board Member Commentary/Discussion: *None*

13. Next Meeting Date

- a. Our next meeting is **9 am, Feb. 21, 2023, at WOTA, 250 W. Livingston Rd, Highland**

14. Adjournment 11:33 am. Motion to adjourn – *RKowall*, Second - *RHamill*, All in favor