



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

250 W. LIVINGSTON RD., HIGHLAND, MI 48357

BOARD MEETING – March 21, 2023 at 9:00 am – WOTA’s NEW Office at **250 W. Livingston Rd**, Highland

AGENDA	PRESENTER	ACTION
1. Call to Order		
2. Pledge of Allegiance		
3. Roll		
4. Approval of Agenda		
5. Approval of Consent Agenda		
a. Feb. 21st, Board Meeting Minutes		
b. February Bank Statement & Reconciliation Report		
c. February P&L and Balance Sheet		
d. Conflict of Interest Policy updated		
e. D&O Insurance \$4,287 annual; Crime \$4,996 annual		
f. Open Meetings Act information sheet		
6. Public <i>Comment</i> (not pertaining to Agenda items)		
7. Director Report		
a. Legal Update		
b. HR Update		
c. Financial Update		
d. Operations Update		
8. Old Business		
a. 12 Voyager minivans are on their way (to arrive NLT April 6)		
i. Wrap out for RFQ		
ii. Cameras ready for install		
iii. To order AEDs for all vehicles – inhouse trainer		
b. Status update on the removal of sheds?		
i. Need to start ordering equipment for maintenance operations		
ii. WOTA would like to purchase a shed		
c. Amy: status on resource options for riders		
d. MERS		
i. Summary report provided to all board members		
ii. Options to retirement coverages		
9. New Business		
a. Hired a cleaning contractor for building		
i. Start: ASAP		
ii. Cost: 1x per week & deep clean @\$550/mo		
b. Funds investments – Art Frasca		
10. Public <i>Comment</i> (pertaining to Agenda items)		

11. Board Member *Commentary/Discussion*

12. Next Meeting Date

- a. Our next meeting is **9 am, Wednesday April 12, 2023**, at the WOTA Building, 250 W. Livingston Rd, Highland

13. Adjournment