



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

250 W. LIVINGSTON RD., HIGHLAND, MI 48357

MINUTES BOARD MEETING – March 21, 2023 at 9:00 am – WOTA 250 W. Livingston Rd, Highland

AGENDA

PRESENTER

ACTION

1. Call to Order
2. Pledge of Allegiance
3. Roll – *RHamill, RKowall, GWall, KPlafchin, AMcCarter, SSchrader, KViener*
 - a. Others Present: *MKoerner, CPesta, AGrzymkowski*
4. Approval of Agenda – *Motion to approve: RHamill, Second: RKowall. Motion approved.*
5. Approval of Consent Agenda – *Motion to approve: RHamill, Second: RKowall. Motion approved.*
 - a. Feb. 21st, Board Meeting Minutes
 - b. February Bank Statement & Reconciliation Report
 - c. February P&L and Balance Sheet
 - d. Conflict of Interest Policy updated
 - e. D&O Insurance \$4,287 annual; Crime \$4,996 annual
 - f. Open Meetings Act information sheet
6. Public *Comment* (not pertaining to Agenda items) *None*
7. Director Report
 - a. Updates on funding through Oakland County, federal grants, and state
 - b. Legal Update – Ford case is still pending
 - c. HR Update -hiring and training updates
 - d. Financial Update – N/A
 - e. Operations Update – working on maintenance with HVS, SMART and locals, working on hiring mechanics
 - f. Met with PEX
 - g. Met with new Oakland County Transit Manager, Eli Cooper
 - h. Met with SMART to discuss new dispatching software, another meeting in April
8. Old Business
 - a. 12 Voyager minivans are on their way (to arrive NLT April 6)
 - i. Wrap out for RFQ
 - ii. Cameras ready for install
 - iii. To order AEDs for all vehicles – in-house trainer
 - b. Status update on the removal of sheds?
 - i. Need to start ordering equipment for maintenance operations
 - ii. WOTA would like to purchase a shed
 - c. Amy: status on resource options for riders
 - d. MERS
 - i. Summary report provided to all board members
 - ii. Options to retirement coverages
 1. No part time employees for MERS
 2. Part time option in lieu

3. *Motion: Choose option no later than May WOTA Board Meeting, no later than June 1st. RKowall, second by RHamill, Motion Approved.*

9. New Business

- a. Hired a cleaning contractor for building
 - i. Start: ASAP
 - ii. Cost: 1x per week & deep clean @\$550/mo
- b. Funds investments – Art Frasca
 - i. *Motion: Utilize either Oakland County or/both MI CLASS for investment up to 50/50 by SSchrader, Second: RKowall. Motion approved*

10. Public *Comment* (pertaining to Agenda items)

11. Board Member *Commentary/Discussion*

- a. Rik Kowall: New Hope White Lake – working relationship
- b. Anne McCarter: scheduling issues

12. Next Meeting Date

- a. Our next meeting is **9 am, Wednesday April 12, 2023**, at the WOTA Building, 250 W. Livingston Rd, Highland

13. Adjournment

- a. *Motion to adjourn- RHamill, second by RKowall. Motion approved*