



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

250 W. LIVINGSTON RD., HIGHLAND, MI 48357

MINUTES BOARD MEETING – May 16, 2023 at 9:02 am – WOTA’s Office at 250 W. Livingston Rd, Highland

AGENDA

PRESENTER

ACTION

1. Call to Order
2. Pledge of Allegiance
3. Roll – *RHamill, KLang, GWall, HJaquay, KPlafchan, EAsdell, MKoerner, AFrasca, KViener*
 - a. *Others present: SSchrader, CPesta*
4. Approval of Agenda - *GWall, RHamill, All in favor. Motion passed.*
5. Approval of Consent Agenda - *RHamill, GWall, All in favor. Motion passed.*
 - a. April 18th, Board Meeting Minutes
 - b. April Bank Statement & Reconciliation Report
 - c. April P&L and Budget vs Actuals
 - d. April Balance Sheet
6. Public Comment (not pertaining to Agenda items)
7. *Investments/funds – presentation by Art Frasca Noble Capital Partners- Board Member at Waterford – investor/Bond trader 1982/1983. T-Bills in vogue (couple of years); creates opportunities – one month 5.9%; T-bill defined as the risk-free interest rate – rate everything is based on. T-bills pull out weekly – maturity every week. Recommends MICLASS, T-Bills and local area banks - CDs. Mr. Frasca can explore opening an account. Broker Check - FINRA
8. Director Report
 - a. Legal Update
 - i. Establish settlement authority for Director regarding legal mediation (Ford vs WOTA case mediation June 28) Closed session per MCL.
 - ii. *Motion to go into closed session to discuss mediation by RHamill, supported by GWall. All in favor. Motion passed. Closed Session started at 9:22 am.*
 - iii. *Motion to end Closed Session and go back into Open Session by RHamill, supported by Gwall. All in favor 9:29 am. Motion passed.*
 - iv. *Motion: Grant settlement authority to the Director to carry out the Boards directions as discussed in closed session. RHamill, GWall, All in favor. Motion passed.*
 - v. IGA update based on changes – pending MKoerner, still reviewing all changes.
 - vi. Insurance – discussion of CWL lease contract. CWL checking into insurance for WOTA for June. *Motion: Pull the 2 CWL vehicles out of service until insurance issues are settled by RHamill, and supported by GWall, All in favor. Motion passed.*
 - b. HR Update
 - i. MERS: Options to retirement coverage – finalize: *Motion to approve option 3 for full time employees – 8%/2%. RHamill, GWall, vote: RHamill, GWall, KPlafchin, EAsdell, KLang, opposed: HJaquays – Motion passed. MERS benefits begin July 1st*
 - ii. Michigan CLASS Resolution 2023-02 Update
 - iii. Sending out quarterly newsletters to upcoming communities announcing WOTA is coming.
 - c. Financial Update

- i. Meeting with Ryan Burn from SMART regarding the LBO.
 - ii. Insurance needs to be placed in WOTA's name instead of communities.
 - iii. CWL insurance documents missing.
 - d. Operations Update
 - i. Meetings scheduled with Sylvan Lake, Keego Harbor, Lake Angelus, and Orchard Lake. Adoption on June 1st
 - ii. Extending hours as needed to 6am (work/medical only) to 9pm (late hours work only) beginning June 1st.
 - iii. Adept IQ – SMART coordinating purchase and transition
 - iv. Looking into NEPA review for final location with maintenance and parking for vehicles.
 - v. MDOT – reviewed our policies for compliance.

9. Old Business

- a. Still have not received extended insurance coverage from City of Walled Lake, see 8av.
- b. Voyager minivans are all here and several are now on the road.
- c. SMART fund status: CARES/CRRSAA – per Ryan Byrne, SMART CFO, it is in the hands of the FTA, SMART cannot release.

10. New Business

- a. *Motion: Appoint Erin Asdell, director of Waterford Senior Center, as senior representative for WOTA board, replacing Anne McCarter, who has resigned from her position re a call to director and re-elect Kathy Plafchan as special needs representative by RHamill, supported by GWall, All in favor. Motion Passed.*
- b. Will be meeting with County in June or July to discuss status of current budget/expenses/progress and if funding needs to be adjusted.

11. Public *Comment* (pertaining to Agenda items)

*KLang, White Lake residents appreciate WOTA and patience with road work.
GWall– appreciate WOTA and patience with road work.*

12. Board Member *Commentary/Discussion*

13. Next Meeting Date

- a. Our next meeting is **9 am, Tuesday July 18, 2023**, at the WOTA Building, 250 W. Livingston Rd, Highland

14. Adjournment: *10:28am*