



# WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

250 W. LIVINGSTON RD., HIGHLAND, MI 48357

**MINUTES:** BOARD MEETING – Sept. 17, 2024, at 9:00 am – *Highland Steeple Building, 205 W. Livingston Rd*

## AGENDA

## PRESENTER

## ACTION

1. Call to Order *9:02am RKowall*
2. Pledge of Allegiance
3. Roll: Rik Kowall
  - a. Present – RKowall, ASwanson (Waterford), GKullis, EAsdell, KPlafchan, KViener, MKoerner via Zoom
  - b. Absent – RHamill, LDWhitt
4. Approval of Agenda: *RKowall motion/GKullis support; all in favor*
5. Approval of Consent Agenda: *RKowall motion/EAsdell support; all in favor*
  - a. Aug Board Meetings Minutes
  - b. Aug Bank Statements Summary Pages & Reconciliation
  - c. Aug MI Class Statement & Reconciliation
  - d. Aug P&L Budget vs Actuals and Balance Sheet
  - e. HR & Marketing Update
  - f. WOTA Letter to SMART
6. Public Comment (Agenda items)
7. Director Report- KViener
  - a. Legal Update – MKoerner – *IGA update still in works*
  - b. HR/Marketing Update – N/A
  - c. Financial Update – KJohns-Littleton - *Used Extreme Graphics provided by Hoekstra for new vehicle wraps and had significant savings.*
  - d. Operations/Maintenance Update – KViener
    - i. Time expired for keeping transit 8851, to be disposed of pending Jackson Transit \$1
    - ii. 8390 is the second transit going down with transmission issues. *“Under Director Report request motion to approve retaining 2021 WOTA-purchased transit 8390 for 6 months (March 17, 2025) to use as backup/parts vehicle and then dispose of as maintenance manager determines most equitable and will report back to the board prior to disposal.” RKowall motion/KPlafchan support; all in favor.*
8. New Business
  - a. Vehicle parking contracts – MKoerner – *tabled to October board meeting*
  - b. State mandated paid sick time – employee benefits update – *Mkoerner is working with Kim and Amy on the new sick leave act. Should be ready to present at the November Training to WOTA employees. Tabled to October board meeting.*
9. Old Business – *RKowall questioning difference between Promaster vs Transits? MTimson having problems with Promasters - axel shaft/emergency brakes, the pivots get stuck must change cables etc. Covered under extended warranty that was purchased with the vehicles. Transit have recall Ford to replace rear axles. New transits inspected by MTimson and will continue to be inspected.*

10. Public *Comment* (non-Agenda items) N/A

11. Board Member *Commentary/Discussion* –

- a. *Easdel County filming that has been and thinks it will be great for the community and is excited to see the final videos.*
- b. *GKullis attended the city of Walled Lake Council meeting last meeting 2 ½ hour meeting had nothing to say about WOTA still concerned that our policy and procedures need to be updated.*
- c. *RKowall said township trunk or treat on Oct 19 would love to have WOTA there.*

12. Next Meeting Date

- a. October 15, 2024 - is scheduled in the Highland Auditorium.

*Adjournment – 9:50am RKowall motion/ASwanson support 9:50 support all in favor adjourned.*