



# WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

250 W. LIVINGSTON RD., HIGHLAND, MI 48357

BOARD MEETING – Tuesday May 20, 2025, at 9:00 am – *Highland Township Auditorium, 205 N. John St*

## AGENDA

## PRESENTER

## ACTION

1. Call to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Approval of Consent Agenda
  - a. April Board Meetings Minutes
  - b. April Bank Statements Summary Pages & Reconciliations
  - c. April P&L (w/cash actual column)
  - d. April MI Class Reconciliation
  - e. April RWP Reconciliation
  - f. Funds due from SMART: 2024-2025
6. Public Comment (Agenda items)
7. Director Report- KViener
  - a. Legal Update – MKoerner – TBD
  - b. HR/Marketing Update – AGrzymkowski – TBD
  - c. Financial Update – KJohns-Littleton – TBD
  - d. Operations/Maintenance Update – MTimson: Maintenance; MMoore: QRyde
8. New Business
  - a. 2024 Annual Audit
  - b. Amend the 2025 budget to reflect additional funds through SMART (attached). *“Motion to approve to amend the 2025 WOTA Budget to reflect the additional \$992,220 annual (\$82,685 per month) from LBO.”*
  - c. Drug & Alcohol Policy Update
  - d. Recruitment Privacy Policy
  - e. Travel Expense Policy
  - f. Maintenance Policies
  - g. HNTB Summary – Service Types
9. Old Business
  - a. Proposed contract from HVS for Brooks Center
  - b. Per Diem Policy
  - c. Parking Lot Contracts
  - d. IGA
10. Public Comment (non-Agenda items)

11. Board Member *Commentary/Discussion*

**12.** No meet next month. Next Meeting Date: July 15, 2025

Adjournment